

Policy Reminders

ATTENDANCE

Please contact the studio for any absence from class. Teachers keep track of attendance and it is helpful when they know that someone will be absent that day. Make-up classes are offered throughout the week for select classes. Please check with the receptionist for available and appropriate classes. These may be made up any time during the year. There are NO REFUNDS on tuition for classes missed.

TUITION POLICY

Tuition is due by the 7th of each month. There is a payment box provided at the front counter. If you are unable to make it to the studio by the 7th, mail in your payment. There is a \$10 late fee for any tuition paid after the 7th of the month. There is a \$30 service charge for any returned check. There are NO REFUNDS on tuition for any dropped classes or inclement weather. We accept cash or checks. Make checks payable to: *Footsteps*. Payment inquiries; contact Nicole Simmons.

May and June tuition is due by May 7th

Tickets will not be sold to anyone who has outstanding tuition. Late fees apply to both May and June separately.

Studio Etiquette and Rules

- Keep noise down in the dressing rooms & reception area.
- **Keep the walk-ways clear** for people to walk through. Keep toys off to the side.
- Pick up after yourself and throw your trash away.
- If you **MUST** eat at the studio, eat 'snacks' and don't get it all over the floor.
- Children that come to the studio that are not taking classes must be supervised and stay with their parent. Bring quiet activities to do while you are waiting.
- If you make a mess, clean it up.
- If you break something, tell the receptionist.
- If you're late to class enter quietly so you don't disrupt the class.
- Remember: this is a school and a place of business. Please be respectful of others and the property.

Thank you!!

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Calendar of Events

- May 7: May and June tuition due (June is ½ tuition)**
- May 26 & 27: Class Photo Day**
- May 29-31: Memorial weekend – studio closed**
- June 12: Last day of classes**
- June 14-19: Rehearsals & Show @ Eastview H. S.**
- June 22: Summer classes begin**

Dance is the only art of which we ourselves are the stuff of which it is made. ~Ted Shawn